



MINUTES

PLACER COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS Monday, March 12, 2007

The Board of Directors for the Placer County Flood Control and Water Conservation District met in session beginning at 4:00 P.M., Monday, March 12, 2007 in the Rocklin City Council Chambers, 3970 Rocklin Road, Rocklin, California. Ken Grehm, Executive Director, Brian Keating, District Engineer, Andrew Darrow, Development Coordinator and Christiana Darlington, District Counsel, represented the District.

1. **INTRODUCTION OF BOARD MEMBERS AND ROTATION OF BOARD OFFICERS FOR 2007.**

Directors in attendance introduced themselves and their affiliation to the Board of Directors.

Annual rotation of Board officers including Member-At-Large Director Yorde to Chair and Placer County Director Rockholm to Vice-Chair.

MOTION: Roccucci / Hanley

2. **ROLL CALL:**

By roll call, Directors present: Yorde, Rockholm, Nakata, Hanley, Roccucci and Morillas arriving at 4:12 P.M.

Not Present: Directors Weygandt and Yuill

3. **AGENDA APPROVAL**

Approved as submitted

MOTION: Rockholm / Nakata

4. **APPROVAL OF JANUARY 8, 2007 MINUTES:**

Approved as submitted

MOTION: Nakata / Hanley

5. **PUBLIC COMMENT:**

None

6. **PRESENTATION OF AWARDS**

Director Yorde presented plaques to former Board members for the many years of valued service to the District. John Rompala graciously accepted his award. Kent Nakata representing the City of Lincoln accepted Primo Santini's plaque and Bill Santucci's plaque was mailed to him in early March.

7. ITEMS FOR INFORMATION:

- a. The Directors Handbook has been updated for 2007 and is being distributed to all Board members and appropriate District staff

Brian stated that this is an item for information letting the Board know that the Directors Handbook has received its annual update. Updated copies including replacement pages have been distributed to each Board member and appropriate District staff. Directors and staff with existing handbooks are asked to remove and replace their handbook binder contents with updated sheets. New binders were provided for the new Directors. Brian explained that the handbook includes information about general District functions and procedures, includes Board member contact information, contains copies of the enabling legislation, relevant interagency agreements, past Board resolutions, previous Board meeting actions and minutes, summaries of watershed plans and the current District workplan.

- b. Project updates for Miners Ravine Off-Channel Detention Basin Facility and the Secret Ravine Floodplain Restoration Project

Brian provided a presentation and update on the Miners Ravine Off-Channel Detention Basin Facility and the Secret Ravine Floodplain Restoration Project within the Dry Creek Watershed.

Miners Ravine Off-Channel Detention Basin Facility

Brian reported that the Miners Ravine Off-Channel Detention Basin Facility has been fully winterized and construction activities are estimated to resume in May of 2007 and are anticipated to be finalized by August of 2007. Construction of the facility has reached an approximate 70% level of completion. Significant design and construction contract modifications have been completed to address the issues of excessive high groundwater conditions and embankment re-alignment necessary to avoid impacts to trees and the widening of Sierra College Blvd. Brian reported that the extension of the new 6'X10' concrete box culvert beneath Sierra College Boulevard was completed under a separate construction contract with Elliott Homes. Syblon Reid Inc., the District's construction contractor, will continue to monitor erosion control measures and creek water quality for compliance with the Storm Water Pollution Prevention Plan (SWPP) during the winterization period.

Secret Ravine Floodplain Restoration Project

Brian reported that design and planning activities for the Secret Ravine Floodplain Restoration Project have reached an approximate 30% level of completion under our existing contract with RBF Consulting. The project generally consists of a multi-objective flood control and restoration project on an upper reach of Secret Ravine just above Sierra College Boulevard as well as a creek restoration project on a lower reach directly behind Sierra College grounds. RBF Consulting will continue to refine a revised flood control concept on the upper reach and address concerns raised by the property owners, the City of Rocklin and District staff. The new concept avoids the need to excavate and disturb large portions of the existing floodplain but would require construction of a structural downstream weir. The weir would either be integrated into the planned widening of Sierra College Boulevard or constructed immediately upstream of the widened boulevard. Meetings with effected property owners are being held to negotiate the District's purchase of flood and conservation easements while the concept work is underway. A formal request for an extension of the State Department of Water Resources grant has been submitted to the Urban Streams Restoration Program to accommodate this change in concept. Brian

anticipates a revised flood control concept and to report back to the Board at the next Board meeting.

Director Rockholm asked if the Miners Ravine Off-Channel Detention Basin Facility is designed to hold water all year. Brian explained that the basin will only hold water in the event of a 2 or more year flood. Director Nakata questioned whether the excessive high groundwater would impact the new tree plantings. Ken reported that the area where the trees are planted should remain dry except during infrequent flooding events and that this would not place the new trees at risk. Brian further stated that the trees also promote shade to the creek which lowers temperatures and will benefit the fisheries.

Director Roccucci questioned the source of negative impacts along Secret Ravine requiring restoration. Were these caused by man or through erosion and natural storm events? Brian answered that the creek has been impacted by off-road use but the primary impact is due to the increase of urban run-off into the creek resulting in down-cutting and erosion of banks.

c. Review and discussion of the recently completed bi-ennial District audit

Brian reported that the biennial audit of the District's finances for the two year period ending June 30, 2006 was recently completed by the private auditing firm of Gilbert Associates Inc. Brian stated that copies of the complete auditor's report were available upon request. The audit was conducted in accordance with standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. No instances of non-compliance required to be reported under the Government Auditing Standards were found. The firm did make the following recommendations to strengthen internal controls and operating efficiency which include:

- Updating the 1992 dated Dry Creek Watershed Flood Control Plan
- Allocate on an annual basis the interest earned on Dry Creek Watershed developer fees to one of the seven Dry Creek Trust Fund zones
- Tracking project expenditures from the Dry Creek Trust Fund by specific zone and as they occur rather than at the end of the year.

Director Hanley questioned why the District conducts a biennial audit rather than an annual independent audit. Brian reported that "Special County Districts" are required to be audited every other year.

d. Review and discussion of the Draft Fiscal Year 2007-2008 District budget

Ken Grehm explained that no action will be taken on the draft FY 07-08 budget today and that it is being presented for review and discussion only. Ken further explained for the new Board Directors that all member agencies of the County (as well as unincorporated areas) have flood control staff who work with direct flood control issues and within those areas do a great job. Ken reported that District staff coordinates the following:

- Regional Flood Control Projects
 - Secret Ravine Floodplain Restoration Project
 - Miners Ravine Off-Channel Detention Basin Facility

- Regional planning
- Stormwater efforts
- Establishing standards
- Incorporate ALERT gage systems and make available to all of our members
- Provides additional reimbursed services to the unincorporated counties for development reviews in which the county reimburses Flood Control directly and stream channel maintenance program in the Dry Creek Watershed

Ken further reported on the following income/revenues: from the Cities and County is based upon:

- A per capita contribution for each jurisdiction per their population
- Impact fees for the Dry Creek Trust Fund to fund improvements
- Grants
- Direct Reimbursements
 - Manuals
 - Plan Reviews

Income from the Cities and County is projected to be \$340,000 which is based upon a per capita contribution of \$1.08 per person for each jurisdiction, which is an increase of 8 cents over the \$1.00 per capita contribution rate from last fiscal year. The 4 cent increase last year was the first such increase necessary in eight years, primarily because population growth and the revenue generated from those increases off-set increases in salaries, benefits and operational expenses for the District. Increased revenue is proposed through an 8 cent per capita increase to the annual contribution rate charged to each member agency. This year revenue from population growth will not off-set enough of the increased District expenses without the need for a per capita rate increase in the range of 8 cents. Ken reported that based on census data from the California State Department of Finance, the cities of Roseville and Lincoln and unincorporated County areas realized the significant population increases. The City/Town of Colfax, Rocklin, Auburn and Loomis had relatively minor increases in population.

Ken explained that increased expenditures include areas of salaries/benefits, new building long term maintenance costs, computer access to the County network, IT County staff support services, and increased maintenance for seven new ALERT system gages. Ken noted that the District Secretary has gone from a full-time to a part-time position. Ken Grehm explained that the use of reserve is proposed for on-call aerial videography services, for the purchase, installation and maintenance of the seven new ALERT stream and precipitation gages, specialized staff training and contingencies.

Ken reported that the Dry Creek Trust Fund balance has grown to approximately 4.7 million dollars. This represents an increase of approximately \$200,000 over the same time last year, however approximately \$257,000 has been spent so far this year on outside consulting services. The growth of revenue into the Fund appears to be decreasing to approximately \$450,000 per year due to a slow-down in development County-wide and the possibility that development within the Dry Creek watershed is slowing down as full build-out conditions approach. Ken reported that large expenditures on the two regional flood control projects along Miners and Secret Ravine will deplete the Dry Creek Trust Fund substantially over the next two years.

Ken reported that the total amount of excess reserves over and above the Board approved \$200,000 minimum reserve target level is approximately \$23,100. The proposed FY 2007-08 budget includes the utilization of an additional \$29,800 of these excess reserves for on-call aerial videography services, the purchase, installation and maintenance of the seven new ALERT stream and precipitation gages, specialized staff training and contingencies.

Ken Grehm recommends that the Board direct staff to revise and present a final FY 2007-08 budget for approval at the May 14, 2007 Board meeting based on review comments received.

Director Hanley asked with dramatic rising project costs are there enough funds in the Dry Creek Trust fund to finish both the Miners Ravine and Secret Ravine projects. Ken replied yes, but if there were insufficient funds that the Secret Ravine project may be delayed to allow revenue to build in the trust fund. Director Hanley asked why the land costs increased from \$50,000 to \$100,000 in FY 2007-08. Ken answered that the increases are for easements associated with the Secret Ravine project and will be funded through grants and the Dry Creek Trust Fund. Director Roccucci recognized that the District rarely increases the per capita rate. Ken reported that last year was the first per capita rate increase since the late 90's. Director Hanley commented that most projects are in the Rocklin, Roseville and Lincoln area and inquired as to what benefits the residents of the City of Auburn would receive with the 8 cent increase. Ken Grehm reported that member agency contributions are made, in part, to benefit the people impacted downstream and that District staff will work with the City of Auburn individually to review other benefits provided by the District.

8. NEXT MEETING:

The next regularly scheduled Board meeting is April 9, 2007, at 4:00 p.m. at the Rocklin City Council Chambers.

9. ADJOURNMENT:

The meeting was adjourned at 4:47 p.m.

Respectfully submitted,

Carrie Diller

District Secretary